



VENDOR APPLICATION

fort wayne
ballet

Fort Wayne Ballet is excited to announce the launch of its Kris Kringle Village. **The Village will launch with a “preview” night during the downtown “Night of Lights”, Wednesday November 24th from 5-9 p.m.** Regular Village hours will mirror Fort Wayne Ballet’s weekend performances of *The Nutcracker*:

Friday, December 3 4 PM to 10 PM

Saturday, December 4 4 PM to 10 PM

Sunday, December 5 Noon to 5 PM

Friday, December 10 4 PM to 10 PM

Saturday, December 11 4 PM to 10 PM

Sunday, December 12 Noon to 5 PM

- **Location:** The Village will be located on the Arts United Center Plaza in the heart of the Arts Campus.
- **Booths:** Seven (7) Chalets will be available 5 (8x10) and 2 (8x8)- we will also have spaces for food and specialty vendors who wish to set up without a chalet. Vendors may share Chalets but please include that in submission/application. Stations/Chalets will have access to power through power cord hook up and will be included in all marketing (website/media/social media)
- **Costs:** Vendor spots will be \$50 a day with expectation of securing for a minimum of one weekend (3 days)

Process and Application:

- Since we are trying to create a balanced and varied shopping experience we will be using a juried selection based on mix of types of merchandise/items.
- Interested Vendors should send this application and photos of the product line/ type of craft / food item that you will be selling
- We will be weighing heavily first come applicants. Those first come applicants chosen will be given the opportunity to be one of the vendors for the “Preview” event on “The Night of Lights”

Please complete the information below, include information and photos of items/type of items for sale and email to Jim Sparrow at jsparrow@fortwayneballet.org by October 15.

Name: _____

Contact Email: _____ Phone: _____

Merchandise (please include photos/description): _____

- Interest in: one weekend (3 days): two weekends (6 days):
Interest in: Chalet Vendor spot/no Chalet(bring own station)

Once selected, vendors will be asked to pay the booth fees in advance and will need to sign our liability waiver. We look forward to your participation and to the launch of what we believe will become an annual tradition.